

MILESTONE

*Providing Stepping Stones
Along the Path to Success*



A WOMAN-OWNED
SMALL BUSINESS

SIX WAYS TO
CREATE A
HIGH-PERFORMING
TEAM

How can you move your team from being good to being great? When a team works well together, the entire project runs more smoothly. Even when there are hiccups along the way, a high performing team seems to handle them with ease. They work efficiently with everyone knowing what role they play. This kind of team doesn't just happen overnight. It takes time to build a cohesive unit that works well together.

When thinking about high-performing teams, a few guidelines immediately come to mind. Let's look at six of them.

Have Clear Roles

Understanding the role one plays on a project is beneficial in him or her taking responsibility. If a person is unclear about their role, they will hesitate to make decisions or move the project ahead. Caution is fine but unclear roles make everyone cautious because the thought is someone else is supposed to do that job.

Articulate Communication

Communication messages sometimes get blocked or distorted because people misunderstand what is said. Articulating focuses on making the message as simple as possible and then presenting the message at the proper time. Before you end a meeting, be sure that everyone understands the direction they are heading along with the tasks for which they are responsible.

Efficient Processes

Making the processes of an organization efficient takes time to document the gaps and waste. Organizations sometimes get lazy in updating processes even though everyone knows there is needless waiting time and waste. Processes must run in such a manner to move through the various steps as fast as possible toward the output.

Clear Cut Escalation Path

Escalation of a problem will happen regardless of how strong and trained the team is for the project. Escalation includes problems that are blocked by people, processes, or resources which are beyond the power of the team. A clear escalation path reduces these struggles because everyone who understands the next step is helping.

Measurable Goals and Objectives

Organizations measure a variety of goals and report their findings to upper management. Measurable goals and objectives focus on making sure everyone understands what is being measured and what value this metric brings to the project or organization. Quantifiable metrics are clear and move away from subjective statements and measurements.

Trust

When the team trusts each other, they will work better together. Knowing that the other team members are doing what they are supposed to do, will help you stay on your tasks. You will not feel the need to check-up on someone to see how their part of the project is going because you trust that they will be finished on time.

Putting the time and energy into creating a high-functioning team is worth the effort. In a time when everyone is trying to cut costs, a team that works well together is a great way to achieve that. Each of these guidelines will help a team move toward becoming a unit that is efficient and will save the organization money.

UPCOMING FREE WEBINAR

BUILDING A HIGH FUNCTIONING AGILE TEAM

FRIDAY, NOVEMBER 18

10:00 - 11:00 AM CST

1 PDU

TO REGISTER, GO TO

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SATISFIED CLIENTS OF THIS COURSE

State of Kansas
State of Missouri
Southwest Missouri
PMI Chapter



AGILE PROJECT MANAGEMENT: SUCCEEDING IN A PROJECT FILLED WITH UNCERTAINTY AND CHANGE - 2 DAY

PDU's - 13

PMI's Talent Triangle Breakdown

Ways of Working (Technical) - 12.50

Power Skills (Leadership) - 0.50



face-to-face



virtual
instructor-led



self-paced
online

Course Description: Agile Project Management officially began in 2001 and has become a popular project management approach. This two-day course will examine the focus of energizing, empowering, and enabling project teams to provide customer value in a strong Agile framework. Participants will examine the value and process to actively involve the customer in delivering features and functionality throughout the duration of the project. This course will explore actions which reinforce the ability to respond to a changing project environment while focusing on delivering high customer value in every project.

Course Objectives:

Objective 1: Define Agile Project Management and the Agile manifesto

Compare why traditional projects struggle and fail

Discuss criteria on when to use the Agile methodology

Discuss when and how to use the hybrid approach to utilize traditional Project Management and Agile Project Management

Identify the success factors of Agile Project Management

Identify the principles of Agile Project Management

Compare predictive planning and adaptive planning

Discuss the rights and roles of the Agile business case

Objective 2: Define user stories, story mapping, Kanban boards, and burn down charts

Examine the usage of product vision box and product backlog

Discuss the characteristics of a time box

Objective 3: Review how to use daily stand up meetings successfully

Examine the role and core skills of the project manager in Agile Project Management

Examine the role of the culture to support the project team in Agile Project Management

Examine the engaging role of the customer in Agile Project Management

Discuss customer value in Agile Project Management

Objective 4: Examine strategies of Agile Project Management

Examine Agile modeling

Discuss the characteristics of the cone of uncertainty

Describe value stream in Agile Project Management

Objective 5: Discuss the positives of co-location, information radiators and team space

Analyze the planning processes of initiating, iteration, control, and closeout

Analyze estimating in Agile Project Management such as size, iteration, and releases

Analyze scheduling in Agile Project Management

Analyze tracking and communication in Agile Project Management

Analyze risk and changes in Agile Project Management

Examine types of contracts that work best with the Agile framework



A WOMAN-OWNED SMALL BUSINESS (WOSB)



Providing quality, customized training and consulting services that inspire, educate, and equip organizations to be better tomorrow than they are today.

DR. KEITH MATHIS, PMP, PMI-ACP, CSM
WANDA MATHIS, M.ED. PMI-ACP

PROJECT MANAGEMENT TRAINING

OVER 60 PROJECT MANAGEMENT COURSES REGISTERED WITH PMI

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COMPANY MANDATE

The Mathis Group provides training and consulting that will impact the organization and individual while maintaining an outstanding reputation for success and integrity.

VALUES STATEMENT

Every person has worth and should be treated with respect.

AREAS OF EXPERTISE

- Curriculum Design
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- Leadership
- Customer Service
- Creating Customer Value
- Supervisory Leadership
- Coaching and Counseling

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