

MILESTONE

*Providing Stepping Stones
Along the Path to Success*



A WOMAN-OWNED
SMALL BUSINESS

ROLES &
RESPONSIBILITIES
OF THE
SCRUMMASTER

Scrum projects use ScrumMasters to connect the project to the organizational goals, create fast-paced change, support overall organizational vision, and assist in communication. ScrumMasters focus on the methodology and processes, but they possess no authority over the team, product backlog, or Product Owner. Many ScrumMasters struggle with their role because some organizations have created extra duties which are outside of their foundational range of responsibilities. ScrumMaster is NOT another name for Project Manager. Let's look at some of the roles a ScrumMaster does fill.

ScrumMaster in the Role of Coach

Coaching directs another person on the job with specific job-related skills and understanding. It allows the ScrumMaster to focus on specific tasks to master a technique or skill. This relationship is driven by the coach.

ScrumMaster in the Role of Mentor

Mentoring uses many of the same skills as coaching, but the development focus is personalized. Mentoring normally has a senior person helping a junior person with skill development and relationship building by focusing on personal growth. This relationship is driven by the mentee.

ScrumMaster in the Role of Trainer

Training focuses on skill or talent development which influences actions and behavior. Development expands knowledge, and training takes the knowledge and helps apply it in a usable manner.

ScrumMaster in the Role of Servant Leader

Servant leadership focuses on serving the people within the team by looking for places where the team is struggling and taking steps to remove the impediments. Being a servant leader means it is not about you but about others.

ScrumMaster in the Role of Change Agent

Projects create changes to systems, processes, or entire organizations. ScrumMasters must understand the depth and order for the change. Because ScrumMasters drive change, this might include information from beyond the team such as upper management or the customer.

ScrumMaster in the Role of Facilitator

Because the ScrumMaster oversees the methodology, he/she must facilitate meetings to make decisions. Facilitating must be neutral allowing stakeholders to discuss critical topics. Facilitating allows high contact and engagement on any topic to move the project forward.

ScrumMasters as Conflict Manager

Because ScrumMasters are facilitating the meetings and solutions, they are almost instantly pushed into the role of conflict manager. Conflict managers must help all parties work through conflict for the good of the customer and project by seeing all sides of a situation.

ScrumMaster in the Role of Communicator

Various stakeholders need information on the progress of the project as well as decisions for new product features. ScrumMasters determine the sequence of reports and reporting each stakeholder needs to stay informed.

ScrumMasters wear a variety of hats to help their project proceed in the most successful manner. Understanding what the role of a ScrumMaster is will help avoid confusion and will prevent taking on responsibilities that are beyond their job.

UPCOMING FREE WEBINAR

ROLES & RESPONSIBILITIES
OF A SCRUMMASTER

FRIDAY, SEPTEMBER 9

10:00 - 11:00 AM CST 1 PDU

TO REGISTER, GO TO

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SATISFIED CLIENTS OF
THIS COURSE

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WEBINAR PLUS

Beginning in August, we are launching an additional resource to our monthly webinars.

Webinar Plus includes an outline to support project teams who use these webinars as monthly training and discussion questions to enhance the training. *Webinar Plus* will be sent out with the Zoom link each month.

SCRUM PROJECT MANAGEMENT: RUNNING PROJECTS LEANER AND FASTER - 3 DAY

PDU's - 19.5

PMI's Talent Triangle Breakdown

Ways of Working (Technical) - 15.00

Power Skills (Leadership) - 4.50



face-to-face



virtual
instructor-led

Course Description: In the early 1990s, Ken Schwaber and Jeff Sutherland created Scrum as a simplified project management approach. The goal of Scrum is to produce software or a product every 30 days for the customer. While Scrum is a straightforward process, it is not easy to put into place and maintain. It is also not simple to shift from traditional project management to Scrum methodologies and cultures. During this three-day course, participants will examine the beginning framework of Scrum, the roles and responsibilities of team members, and each aspect of running projects using Scrum methodologies. Students will learn how to shift the roles from a traditional project manager to ScrumMaster. The course will include situations to challenge participants with what Scrum is and is not.

Course Objectives:

Objective 1: History of Scrum

The success factors of Scrum Project Management
The principles of Scrum Project Management

Objective 2: Define Scrum Roles and Responsibilities

ScrumMaster
Product Owner

Objective 3: Describe Scrum and Its Success Factors

The Scrum methodology and how/why it is successful
The when and how the hybrid project management approach utilizes traditional and Scrum

Objective 4: Define Scrum Events - Ceremonies

Sprints
Sprint planning

Objective 5: Review Scrum Artifacts

Product Backlog
Sprint Backlog

Objective 6: Identify the Sprint Review

Single team reviews
Multiple team reviews

Objective 7: Launching Scrum

Apprentice Stage
Journeyman Stage

Objective 8: Planning a Scrum Project

Estimating the work on the Product Backlog
Discuss the definition of done

Objective 9: Estimate a Scrum Project

Creating user stories
Estimating user stories

Objective 10: Contracting Challenges in a Scrum Project

Fixed-price contracts
Cost-plus contracts

Objective 11: Communicating in a Scrum Project

Benefits of communicating with team members
Co-location and collaboration with team members

Objective 12: Providing value-driven delivery

Defining value-driven
Importance of value-driven justification

Objective 13: Defining quality initiatives

Acceptance criteria for quality and the prioritization backlog
Quality control and assurance

Objective 14: Defining risk and reducing it

Risk identification
Risk assessment

Objective 15: Retrospectives and Continuous Improvements

Process for conducting retrospectives
Process for conducting continuous improvements



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VALUES STATEMENT

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