Project Management Office (PMO) - 3 Day
Creating a Center of Excellence for Efficient Project Delivery

PDUs - 19.5

PMI’s Talent Triangle Breakdown
Technical - 17.00
Leadership - 1.50
Strategic - 1.00

PMI’s Certification Breakdown
PMP - 19.50
PMI-ACP - 2.50
PMI-SP - 2.50
PMI-RMP - 2.50
PfMP - 3.50
PMI-PBA - 2.50

Course Description: This three-day course will give each participant an in-depth opportunity to engage in a complete examination of the breadth of the Project Management Office. Participants will examine the role, purpose, and different models used, as well as how an organization would approach establishing a PMO. Participants will learn best practices for establishing, managing, and successfully leading toward project excellence with a PMO. We will discuss methodologies for the PMO that will allow students to understand and implement project management core competencies across the organization.

Method of teaching: Students will use discussion, cases, and group activities to facilitate the course.

Course Objectives:

Objective 1: Examine why a PMO fails
• Discuss various environments in which a PMO will thrive
• Discuss the reasons why any organization should consider a PMO
• Examine how a PMO impacts organizational change and internal culture
• Examine the PMO in relationship to portfolio management
• Relate the PMO to project management
• Examine the relationship with program management
• Discuss the differences between a Project Office and a Center of Excellence
• Create a list of standards the PMO will follow
• List what a PMO should do
• Identify how the PMO should support the strategic plan
• Discuss the link between strategic objectives and PMO
• Analyze the PMO model
• Apply PMO governance

Objective 2: Assemble the right PMO staff
• Examine the role of executive leadership and sponsorship to the PMO
• Create the PMO methodology and services
• Discuss the PMO roles and responsibilities

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Objective 3: Develop a curriculum for internal project management training
- Discuss the benefits of creating an internal certification
- Create metrics for measuring the PMO effectively
- Discuss evaluation and oversight strategies
- Examine project recovery processes and solutions
- Develop a model for creating internal best practices

Objective 4: Discuss better ways of establishing customer relationships
- Examine the relationship between a PMO and vendor contractor