

The Mathis Group's 2008-2009 Project Management Conference Schedule

Techniques for Directing, Controlling and Managing Projects

**PMP® Exam Boot Camp - Prepare For Your PMP® Certification
Exam In Four Days - Earn 35 Contact Hours**

*Choose dates from 5 different locations:
St Louis, Kansas City, Oklahoma City, Dallas,
Wichita, and the Washington DC area
(complete schedule inside)*

**Project Management Seminars
Choose a seminar which targets your need -
Earn PDUs**



*These classes are conducted quarterly
in St Louis.
(complete schedule inside)*

1-800-224-3731

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www.themathisgroup.com
www.pmexpertlive.com
www.trainthegov.com**

GSA Government Contractor # GS10F0383M

Project Management Institute Registered Global Education Provider

PMI, PMP, PMBOK, and the PMI Registered Education Provider logo are registered marks of the Project Management Institute, Inc.



PMP® Exam Prep Boot Camp

7:15 am-5:15 pm - 35 Contact Hours

Don't fear the PMP® certification test any longer. This fast paced boot camp prepares each participant with all the core competencies needed to pass the PMP® exam the first time.

We teach you the terms, processes and skills to pass the course with minimal post course study. This intense 4-day course will also credit you with 35 contact hours.



PMP® Exam Prep Course Content:

The course content focuses on the book *A Guide to the Project Management Body of Knowledge (PMBOK® Guide) - Third Edition.*

5 process groups:

- Initiating
- Planning
- Executing
- Monitoring and Controlling
- Closing

9 knowledge areas:

- Project Integration Management
- Project Scope Management
- Project Time Management
- Project Cost Management
- Project Quality Management
- Project Human Resource Management
- Project Communications Management
- Project Risk Management
- Project Procurement Management

Professional and social responsibility

We also include:

- Test-taking strategies and techniques
- Project management vocabulary
- Process charts
- Formulas
- Practice exams
- Scenarios
- Activities

What You Receive

- *A Guide to the Project Management Body of Knowledge (PMBOK® Guide) - Third Edition*
- *Q & As for the PMBOK® Guide Third Edition*
- *Preparing for the PMP® Certification Exam* by Michael Newell
- Course workbook
- Flash cards and other study materials
- Free online simulation test

Regular Price \$2347

SPECIAL EARLY BIRD OFFER - \$1847
SPECIAL GOVERNMENT/GSA PRICE - \$1450

The Mathis Group PMP® Exam Guarantee: In the unlikely event you do not pass the PMP® exam the first time, The Mathis Group will pay for your second attempt within 30 days. If you do not pass the PMP® exam the second time, we will pay for the third attempt within 30 days. If you do not pass the PMP® exam after three attempts, we will refund the balance of the seminar price to you!

2008-2009 PMP® Exam Prep Boot Camp Dates and Locations

St. Louis, MO	Early Bird Date
September 22-25	August 31
December 8-11	November 15
January 26-29, 2009	December 30
Kansas City, MO	
September 9-12	August 31
November 4-7	September 30
March 2-5, 2009	January 31
Arlington, VA	
July 15-18	June 15
October 21-24	September 15
Oklahoma City, OK	
November 17-20	October 15
Dallas, TX	
December 2-5	November 15
Wichita, KS	
February 3-6, 2009	December 30

Project Management Seminars

Conducted in St Louis at the Holiday Inn Viking Conference Center
PROJECT COST MANAGEMENT

Course Length - 1 Day - 6.5 PDUs

Course Description: This one-day course focuses on basic cost management theories and techniques. Learn how to give value to the customer beyond cost. Discuss ways to get the project back on track and how to adjust budgeting issues during over expenditures. This course will follow the Project Management Institute's nine knowledge areas of *PMBOK® Guide*.

Method of teaching: Lecture, cases, activities, and team discussions.

Course Objectives:

- Budgeting basics
- Estimating techniques
- Constraint estimating
- Team design
- Expert estimating
- Cost projections
- Creative steps to estimating
- Detailing the problem
- Estimating the initial cost
- Constraints which impact cost
- Cost control systems
- Cost estimate basics & types of estimates
- Figuring ROI on your project
- Allocating costs
- Handling emergencies
- Unplanned work
- Scope creep
- Estimate is too high
- Getting it back on budget
- Define the processes of project cost management
- Detail the process of resource planning, cost estimating, cost budgeting & cost control

Project Cost Management

September 22 - Limited Seating

\$647 Per Person

3 or more \$447 Each

Special Pricing

Register Before August 31- \$547 Each

PROGRAM MANAGEMENT:

IMPLEMENTING STRATEGIES THAT REACH ORGANIZATIONAL GOALS

Course Length - 2 Days - 13 PDUs

Course Description: *Program Management* is a class designed to offer direction in managing a number of projects under a common umbrella. These projects will often run within the same timeframe using the same resources. An effective program manager is able to see an overview of the whole picture while still attending to the individual pieces.

Method of teaching: Lecture, cases, activities, and team discussions.

Course Objectives:

- Define program management
- Discuss strategic planning in program management
- Examine the program manager's role & responsibilities
- Examine proposal management
- Explore the program management plan
- Examine structured diagrams in managing the program
- Discuss problems with multi-project planning
- Examine program funding resources and authorization
- Discuss program organization and staffing
- Explore risk assessment and management
- Explore communication management
- Identify the customer's role in program management
- Discuss team selection and team building
- Identify program control & control tools
- Examine time management within the program
- Identify program management problems and propose solutions

Program Management

September 23-24 - Limited Seating

\$947 Per Person

3 or more \$747 Each

Special Pricing

Register Before August 31- \$847 Each

**For complete course objectives,
visit our website at www.themathisgroup.com**

Project Management Seminar

Conducted in St Louis at the Holiday Inn Viking Conference Center

PROJECT QUALITY MANAGEMENT

Course Length – 2 Days - 13 PDUs

Course Description: In this two-day course, participants focus on additional planning of the project while examining issues such as how to keep continuous improvement, symptoms of quality concerns, and how to maintain quality throughout the project. In addition, study techniques and theories taught by Drs. Deming and Juran as foundations for implementing new quality plans. Specifically, this course will focus on conducting risk analysis, problem solving, handling conflict, and maintaining quality throughout the entire project. This course will follow the Project Management Institute's nine knowledge areas of *PMBOK® Guide*.

Method of teaching: *Lecture, cases, activities, and team discussions.*

Course Objectives:

- Compare old and new philosophies in project management
- Define the three major processes of project quality management
- Define quality for today's projects
- Identify a prevention mentality rather than a reactive one
- Evaluate data that must be analyzed
- Set guidelines for executing continuous quality through the project
- Examine continuous process improvement for project processes
- Discuss symptoms of quality concerns in past and future projects
- Design a continuous improvement for the project team's concern
- Judge ways to reduce resistance from organizational culture
- Predict characteristics to the cost of quality in projects
- Evaluate Deming's seven deadly diseases
- Blend Juran's six-step approach to quality
- Explore steps for creating, implementing, and monitoring a quality action plan in projects

- Identify the strengths and weaknesses of Gantt and CPM charting
- Detail the process of quality planning, assurance and control

Problem Solving Module

- Classify who should be on the problem solving team
- Discuss benefits of problem solving analysis in projects
- Assess the resources needed to fulfill the problem-solving plan
- Examine creative solutions in solving project plans
- Compare what to do if you inherit a goofy solution
- Conduct a SWOT Analysis
- Evaluate the four steps to Force Field Analysis
- Define contingency planning and examine the crisis correctly
- Evaluate how to implement the solution
- Discuss seven keys to problem solving implementation
- Identify the seven reasons for implementation failure

**For complete course objectives,
visit our website at
www.themathisgroup.com**

**All courses are available
for onsite training**

Register Today
Project Quality Management
September 25-26 - Limited Seating
\$947 Per Person
3 or more \$747 Each
Special Pricing
Register Before August 31- \$847 Each
Bring The Entire Team!
13 PDUs - PMI Registered

2008-2009 PMP® Exam Prep Classes and Project Management Seminars

PMP® Exam Prep Classes - 35 Contact Hours

\$2,347 Per Person

\$ 1,847 Early Bird

\$1,450 GSA/Government Rate

Date	Location	Early Bird Dates
July 15-18	Arlington, VA	June 15
September 9-12	Kansas City, MO	August 15
September 22-25	St. Louis, MO	August 31
October 21-24	Arlington, VA	September 15
November 4-7	Kansas City, MO	September 30
November 17-20	Oklahoma City, OK	October 15
December 2-5	Dallas, TX	November 15
December 8-12	St. Louis, MO	November 15
January 26-29, 2009	St. Louis, MO	December 30
February 3-6, 2009	Wichita, KS	December 30
March 2-5, 2009	Kansas City, MO	January 31, 2009

Project Management Seminars in St. Louis, MO

Date	Course	Early Bird Dates	Price/ Early Bird	PDU's
December 8-9	Project Communication Management	November 15	\$947/\$847	13
December 10-12	Project Management Office (PMO): Creating a Center of Excellence for Efficient Project Delivery	November 15	\$1447/\$1247	19.5
January 26-27	Project Time Management	December 30	\$947/\$847	13
January 28-29	Project Risk Management	December 30	\$947/\$847	13
January 30	Fundamentals of Project Management	December 30	\$647/\$547	6.5

**The Mathis Group Is A
PMI Registered
Global Educational Provider**

The Mathis Group is a Project Management Institute (PMI®) Registered Global Educational Provider (R.E.P.). We are committed to enhancing the ongoing professional development of PMI Members, PMI-certified Project Management Professionals (PMP®), and other project management stakeholders through appropriate project management learning activities and products. We have agreed to abide by PMI's nine areas of the *PMBOK® Guide* and are subject to random audits for quality assurance purposes.

The Mathis Group began in 1993 and has grown to include a variety of courses in management and leadership. Specifically, we have over 30 registered courses in just the project management area which provides Professional Development Units (PDUs) for individuals who are seeking certification through one of the credentials of PMI®.

The Mathis Group has a GSA contract with the federal government and has conducted project management training for numerous agencies ranging from the Federal Communications Commission (FCC) to Consumer Products Safety Commission (CPSC). The State of Missouri and the State of Kansas have contracted with The Mathis Group to provide ongoing project management courses along with a 90-hour project management state certification course.

Each course taken by the Mathis Group will be high in content, activity driven, participant interactive and fun. All participants will leave with course materials and numerous ideas for driving their projects forward in a faster, more precise manner.

www.themathisgroup.com
keith@themathisgroup.com

Hotel Information

If you would like to stay at the hotel where the conference is being held, please use the following information to make your reservations.

St. Louis, MO

Holiday Inn Southwest

10709 Watson Road

St. Louis, MO 63127

Hotel Reservations Only: 800-682-6338

(Mention you are attending the conference and receive a discounted room rate for this hotel only)

Kansas City, MO

Embassy Suites on the Plaza

220 W 43rd St

Kansas City, MO 64111

Hotel Reservations Only: 816-756-1720

Arlington, VA

Crystal City Marriott Courtyard

2899 Jefferson Davis Highway

Arlington, VA 22202

Hotel Reservations Only: 703-549-3434

Oklahoma City, OK

To Be Determined

Dallas, TX

Sterling Hotel Dallas

1055 Regal Row

Dallas, TX 75247

Hotel Reservations Only: 800-441-3318

Wichita, KS

To Be Determined

Please make your lodging reservations directly with hotel.

Participant is responsible for the cost of travel, lodging, and meals.

**Call, email or fax your
registration today!**

Registration Form

Project Management Seminars in St. Louis, MO

September Conference

September 22-26

Project Cost Management
Seminar #170

Program Management
Seminar #171

Project Quality Management
Seminar #172

All Three Seminars
Seminar #173

January Conference

January 26-29

Project Time Management
Seminar #190

Project Risk Management
Seminar #191

Fundamentals of Project Management
Seminar #192

All Three Seminars
Seminar #193

December Conference

December 8-12

Project Communication
Management
Seminar #180

Project Management
Office
Seminar #181

Both Seminars
Seminar #182

Register for all week
and receive an extra
savings!

\$2,100 for all three
seminars

\$1847 Early Bird

PMP® Exam Prep Boot Camp

St. Louis, MO

September 22-25

Seminar #103

December 8-11

Seminar #104

January 26-29, 2009

Seminar #105

Kansas City, MO

September 9-12

Seminar #203

November 4-7

Seminar #204

March 2-5, 2009

Seminar #205

Arlington, VA

July 15-18

Seminar #402

October 21-24

Seminar #403

Oklahoma City, OK

November 17-20

Seminar #501

Dallas, TX

December 2-5

Seminar #601

Wichita, KS

February 3-6, 2009

Seminar #701



(Attach a separate sheet with additional names if necessary)

Please Phone, Fax or E-Mail to register

Name: _____

Company: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

E-mail: _____

Fax: _____

Seminar #: _____

I have enclosed my check.

Purchase order enclosed; please send invoice

I have listed my credit card information.

MasterCard Visa AmEx Discover

Credit Card Number: _____

Expiration Date: _____

Security Code (from back of card): _____

Signature: _____

Name: _____

Company: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

E-mail: _____

Fax: _____

Seminar #: _____

Total number of people attending: _____

Phone: 800-224-3731

Fax: 636-938-5292

E-mail: keith@themathisgroup.com

Total Payment Enclosed Is:

Seating Is Limited. Call/Fax/E-mail Today

The Mathis Group's 2008-2009 Project Management Conference Schedule

Techniques for Directing, Controlling and Managing Projects

*Project Management Seminars
in St. Louis, MO*

Who Should Attend?

Project Managers
Project Leaders
Project Teams
V.P. of Projects
Supervisors/Managers
IT Managers
Chief Information Officer
System Developers
Anyone who needs project skills

*PMP® Exam Prep Class - St. Louis and
Kansas City, MO, Arlington, VA, Oklahoma
City, OK, Dallas, TX, and Wichita, KS*

800-224-3731

keith@themathisgroup.com

*Our PMP® Exam Boot Camp Is Now Offered
in St. Louis, Kansas City, Oklahoma City,
Wichita, Dallas, and the Washington DC area*

**The Mathis Group
106 Lakeview Woods
Eureka, MO 63025**

*The Mathis Group's Project Management
Conference Schedule for 2008-2009*