

# Fast Start: Facilitative Workshop for Creating Best Practices for the Project Management Environment - 3 Days

## *PDU's - 19.5*

**Course Description:** *Fast-Start: Facilitative Workshop for Creating Best Practices for The Project Management Environment* is an on-site three-day workshop. This is not a training course, but an instructor-led facilitation effort with your staff to create customized Project Management Best Practices for your organization, PMO or internal Project Center of Excellence.

*Fast Start: Facilitative Workshop* uses your staff to develop project management processes for your organization that are adjusted to your culture, management styles, organizational type and amount of controls desired by upper management. It allows your organization to have a blueprint of processes, which will give direction on building and shaping the project management culture and methodology for the future. Each process will not only focus on what your organization is doing now, but also on what you desire it to do in the future. Where do you want your project management methodology to drive your organizational projects?

*Fast Start: Facilitative Workshop* allows your staff to walk away with all major processes for successfully running project in your environment customized to your own culture and organization.

**Method of teaching:** *Instructor-led facilitation. Participants will use flip charts, Post-it notes and group activities to document all processes and methodology.*

## **Course Objectives:**

- Determine the PMO model, authority and how it fits into organizational culture
- Create the Project Best Practices methodology and services
- Discuss the Project Best Practices roles and responsibilities
- Examine internal processes and methodologies
- Discuss various environments in which project management can be structured
- Examine how internal project management processes will impact organizational change
- Examine how internal project management processes will impact internal culture
- Brainstorm what you want your customized Project Management Best Practices to do
- Identify the classification of projects from a basic to large project to determine project rigor
- Discuss what is to be classified an operational work item compared to a project
- Discuss training and mentoring provided by management to shift to the new project Management Best Practices
- Examine core competencies and a team development associated with PM Best Practices
- Create metrics for measuring the Project Management Best Practices effectively
- Discuss evaluation and oversight strategies for the PMO and management
- Discuss the benefits of creating an internal certification