

Program Management

Course Length - 2 Days

PDU's - 13

Course Description: *Program Management* is a class designed to offer direction in managing a number of projects under a common umbrella. These projects will often run within the same timeframe using the same resources. An effective program manager is able to see an overview of the whole picture while still attending to the individual pieces.

Method of teaching: *Students will use discussion, cases, and group activities to facilitate the course.*

Course Objectives:

- Define program management
- Discuss strategic planning in program management
- Examine the program manager's role and responsibilities
- Examine proposal management
- Explore the program management plan
- Examine structured diagrams in managing the program
- Discuss problems with multi-project planning
- Examine the triple constraints in program management
- Examine program funding resources and authorization
- Discuss budgets and cost control within a program
- Discuss program organization and staffing
- Explore risk assessment and management within the program
- Explore communication management, external and internal
- Identify the customer's role in program management
- Discuss team selection and team building within the program
- Identify program control
- Explore program control tools
- Examine time management within the program
- Identify program management problems and propose solutions