

Project Management Office (PMO) - 3 Day

Creating a Center of Excellence for Efficient Project Delivery

PDU's - 19.5

CEUs - 2.0

PMI's Talent Triangle Breakdown

Technical - 17.00

Leadership - 1.50

Strategic - 1.00

PMI's Certification Breakdown

PMP - 19.50

PMI-ACP - 2.50

PMI-SP - 2.50

PMI-RMP - 2.50

PfMP - 3.50

PMI-PBA - 2.50

Course Description: This three-day course will give each participant an in-depth opportunity to engage in a complete examination of the breadth of the Project Management Office. Participants will examine the role, purpose, and different models used, as well as how an organization would approach establishing a PMO. Participants will learn best practices for establishing, managing, and successfully leading toward project excellence with a PMO. We will discuss methodologies for the PMO that will allow students to understand and implement project management core competencies across the organization.

Method of teaching: *Students will use discussion, cases, and group activities to facilitate the course.*

Course Objectives:

Objective 1: Examine why a PMO fails

- Discuss various environments in which a PMO will thrive
- Discuss the reasons why any organization should consider a PMO
- Examine how a PMO impacts organizational change and internal culture
- Examine the PMO in relationship to portfolio management
- Relate the PMO to project management
- Examine the relationship with program management
- Discuss the differences between a Project Office and a Center of Excellence
- Create a list of standards the PMO will follow
- List what a PMO should do
- Identify how the PMO should support the strategic plan
- Discuss the link between strategic objectives and PMO
- Analyze the PMO model
- Apply PMO governance

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Objective 2: Assemble the right PMO staff

- Examine the role of executive leadership and sponsorship to the PMO
- Create the PMO methodology and services
- Discuss the PMO roles and responsibilities
- Discuss organizational change and acceptance of the PMO
- Discuss training and mentoring provided by PMO
- Examine core competencies and a team development model

Objective 3: Develop a curriculum for internal project management training

- Discuss the benefits of creating an internal certification
- Create metrics for measuring the PMO effectively
- Discuss evaluation and oversight strategies
- Examine project recovery processes and solutions
- Develop a model for creating internal best practices

Objective 4: Discuss better ways of establishing customer relationships

- Examine the relationship between a PMO and vendor contractor