

Project Monitoring, Evaluation, and Oversight - 2 Day

PDUs - 13
CEUs - 1.3

PMI's Talent Triangle Breakdown

Technical - 12.00
Leadership - 0.75
Strategic - 0.25

PMI's Certification Breakdown

PMP - 13.00
PMI-ACP - 1.00
PMI-SP - 1.00
PMI-RMP - 1.00
PfMP - 1.00
PMI-PBA - 1.00

Course Description: This two-day course will examine how to establish processes and evaluation techniques for auditing project solutions. Students will learn data collection techniques and how to convert soft data to monetary values which can be measured and evaluated. Students will discover various audits and how to measure project components such as performance, resources, planning, customer relationships, and vendor-contractor relationships. This course will also focus on establishing process improvements in the maintaining of oversight procedures. Students will be able to apply widely accepted standards and preferred evaluation and oversight principles, as well as provide means to compile, analyze, and optimize project performance. We will explore ways to deliver feedback and make recommendations to the appropriate individuals in the organization. This course will follow one or more of Project Management Institute's knowledge areas of the *PMBOK® Guide*.

Method of teaching: Students will use discussion, cases, and group activities to facilitate the course.

Course Objectives:

Objective 1: Define project oversight and why it is needed in organizations

- Develop evaluation processes and procedures
- Compare the difference between research and evaluation
- Evaluate current hindrances facing organizations when conducting oversight
- Analyze various ways of setting standards and measurements for projects
- Examine project metrics and requirements
- Define internal stakeholders for oversight and evaluation
- Discuss benchmarking techniques
- Define the what, why and how of evaluation

- Develop methods to evaluate projects you did not create
- Discuss models of successful evaluation
- Classify key success factors

Objective 2: Examine data collection methods, formats and data analysis

- Evaluate ways to measure skills and knowledge
- Analyze how to calculate and interpret ROI
- Identify application and implementation costs
- Discuss forecasting methods
- Design evaluation templates and tools to conduct audits

(Continued on next page)

© 2015, Revised 10/15/15

PMI, PMP, PMBOK, PMI-ACP, and the PMI Registered Education Provider logo are registered marks of Project Management Institute, Inc. The Mathis Group is an Accredited Provider of the International Association for Continuing Education and Training (IACET). BABOK is a registered mark of International Institute of Business Analysis

Objective 3: Examine project planning audit

- Examine project performance audit
- Examine project resource audit
- Compare technology audits
- Examine customer acceptance audit
- Discuss vendor-contractor audits
- Create evaluation reports that impact the organization in a positive way

Objective 4: Discuss methods for making recommendations which encourage rather than disrespect

- Evaluate recording techniques for making recommendations
- Discuss recovery assessment processes
- Examine recovery indicators
- Examine a project recovery plan